The Regular Meeting of the Board of Trustees of the Wantagh Public Library was held on Monday, November 16, 2020. Trustees Margaret Kowalski, Laura Dupkin Memisha, Gianna Gelci-Steen, Barbara Brochstein and Kurt Faraczek were present.

Also present were Board Treasurer Lou Ann Nguyen, Librarian-in-charge Susan Finck, Senior Library Clerk Tina Barberio and Custodian Joe Marion.

Board President Margaret Kowalski called the meeting to order at 6:30pm. The Pledge of Allegiance was recited.

The Board proceeded with the agenda.

Barbara Brochstein made a motion to approve the October 19, 2020 Board Minutes as printed. Kurt Faraczek seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to approve the following warrants:

- Payroll Warrant #16 dated 10/22/2020 in the amount of $29,849.19
- Payroll Warrant #17 dated 11/05/2020 in the amount of $27,650.00
- Expense Warrant #18 dated 11/05/2020 in the amount of $6,432.23
- Expense Warrant #19 dated 11/10/2020 in the amount of $109,495.27

Barbara Brochstein seconded the motion and the motion carried unanimously.

Gianna Gelci-Steen made a motion to approve Payroll Period #27 for pay date 12/30/2020 in an amount not to exceed $60,000.00. Laura Dupkin Memisha seconded the motion and the motion carried unanimously.

Board Treasurer Lou Ann Nguyen reviewed the October 2020 Treasurer’s Report with the Trustees.

Laura Dupkin Memisha made a motion to approve the transfer of $100,000.00 to the Capital Improvement account. Barbara Brochstein seconded the motion and the motion carried unanimously.

Laura Dupkin Memisha made a motion to approve the proposal from Fox Glass Company in the amount of $6,168.00. Kurt Faraczek seconded the motion and the motion carried unanimously.

Gianna Gelci-Steen made a motion to approve the proposal from In The Green Landscaping for snow removal for 2020/2021. Barbara Brochstein seconded the motion and the motion carried unanimously.

Laura Dupkin Memisha made a motion to adopt the following Records Retention resolution:

RESOLVED, By the Board of Trustees of The Wantagh Public Library that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless
records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:
(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Laura Dupkin Memisha made a motion to approve the to adopt the following 2021 ILS fees support resolution:

The Board of Trustees of the Wantagh Public Library, upon due consideration of the proposed 2021 ILS & Associated Services Budget and Participating Libraries Schedule of Fees, hereby resolves to vote in favor of said recommended budget and schedule of fees and hereby appoints Margaret Kowalski, Board President to submit this authorization to NLS prior to the November 19th, 2020 deadline.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Laura Dupkin Memisha made a motion to enter Executive Session at 8:20pm to discuss the employment history of a particular employee.
Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Gianna Gelci-Steen made a motion to leave Executive Session at 8:50pm.
Kurt Faraczek seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to adjourn the meeting at 8:50pm.
Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

The meeting adjourned at 8:50pm.

The next Board Meeting is scheduled for December 21, 2020 at 6:30 PM.

Respectfully submitted,

Gianna Gelci-Steen
Secretary