

Wantagh Public Library
Board of Trustees Business Meeting Minutes
December 21, 2020

The Regular Meeting of the Board of Trustees of the Wantagh Public Library was held on Monday, December 21, 2020. Trustees Margaret Kowalski, Laura Dupkin Memisha, Gianna Gelci-Steen, Barbara Brochstein and Kurt Faraczek were present.

Also present were Board Treasurer Lou Ann Nguyen, Librarian-in-Charge Susan Finck, Senior Library Clerk Tina Barberio and Custodian Joe Marion. No Patrons were in attendance.

Board President Margaret Kowalski called the meeting to order at 6:30pm. The Pledge of Allegiance was recited.

The Board proceeded with the agenda.

Kurt Faraczek made a motion to approve the November 16, 2020 Board minutes as printed. Barbara Brochstein seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to approve the following warrants:

- Payroll Warrant #20 dated 11/19/2020 in the amount of \$33,011.61
- Expense Warrant #21 dated 11/30/2020 in the amount of \$128,091.21
- Payroll Warrant #22 dated 12/03/2020 in the amount of \$27,902.93
- Payroll Warrant #23 dated 12/17/20 in the amount of \$32,057.26
- Expense Warrant #24 dated 12/14/2020 in the amount of \$91,379.61

Barbara Brochstein seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to approve the following payroll periods, each in an amount not to exceed \$60,000.00:

- Payroll Period #1 for pay date 01/14/2021
- Payroll Period #2 for pay date 01/28/2021

Barbara Brochstein seconded the motion and the motion carried unanimously.

Board Treasurer Lou Ann Nguyen reviewed the November 2020 Treasurer's Report with the Trustees.

Barbara Brochstein made a motion to approve the proposal from Electronix Systems in the amount of \$4,764.00 for the installation of additional security cameras.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Laura Dupkin Memisha made a motion to approve a one-time payment equivalent to 12 hours of regular salary to Jennifer McHugh for her work on the FEMA grant paperwork.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Barbara Brochstein made a motion to adopt the following resolution:

BE IT RESOLVED, that in the absence of a Library Director and until further action by the Board of Trustees, the Board of Trustees hereby authorizes Trustee Kurt Faraczek to take any and all

necessary and appropriate actions otherwise authorized for or delegated to the Library Director pursuant to Library's Policy for Use of Public Facilities and Sexual Harassment Policy, including the suspension and revocation of Library privileges.

Laura Dupkin Memisha seconded the motion and the motion carried unanimously.

Laura Dupkin Memisha made a motion to approve the appointment of FT Library Director Shannon P. Marchese at an annual salary of \$115,000.00 effective December 18, 2020. Also, effective December 18, 2020, the Director will be placed on leave without pay. The Director will return from leave without pay and begin work on January 4, 2021.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Laura Dupkin Memisha made a motion to ratify the reclassification of Karen Skelley from FT Librarian II to PT Librarian II. Hourly rate of salary unchanged.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to adjourn the meeting at 7:55pm.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

The meeting adjourned at 7:55pm.

The next Board Meeting is scheduled for January 25, 2021 at 6:30 PM.

Respectful submitted,

Gianna Gelci-Steen
Secretary