

Wantagh Public Library
Board of Trustees Business Meeting Minutes
March 25, 2020

The Regular Meeting of the Board of Trustees of the Wantagh Public Library was held on Monday, March 25, 2020. Trustees Margaret Kowalski, Kurt Faraczek and Barbara Brochstein were present. Trustee Laura Dupkin Memisha was absent with prior notice.

Also present was Library Director Joan Morris and Board Treasurer Louann Nguyen.

This meeting was conducted via videoconference with audio recorded as per New York State COVID-19 pandemic restrictions in effect.

Board President Margaret Kowalski called the meeting to order at 10:10am. The Pledge of Allegiance was recited.

The Board proceeded with the agenda. Barbara Brochstein made a motion to approve the February 24, 2020 meeting minutes as printed. Kurt Faraczek seconded the motion and the motion carried unanimously.

Barbara Brochstein made a motion to approve the following warrants:

- Payroll Warrant # 40 dated 2/27/2020 in the amount of \$41,315.70
- Expense Warrant # 41 dated 3/04/2020 in the amount of \$3,662.51
- Expense Warrant # 42 dated 3/05/2020 in the amount of \$3,531.72
- Expense Warrant # 43 dated 3/11/2020 in the amount of \$40,610.97
- Expense Warrant # 44 dated 3/12/2020 in the amount of \$35,864.60

Kurt Faraczek seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to approve the following payroll periods each in an amount not to exceed \$60,000.00:

- Payroll Period #12 for pay date 06/04/2020
- Payroll Period #13 for pay date 06/18/2020
- Payroll Period #14 for pay date 07/02/2020

Barbara Brochstein seconded the motion and the motion passed unanimously.

Board Treasurer Louann Nguyen reviewed the February 2020 Treasurer Report with the Trustees.

Trustee Gianna Gelci-Steen joined the meeting at 10:30am.

Kurt Faraczek made a motion to proceed with "Option 'B': Replacement of all Existing HVAC Systems with New Mini-Split HVAC Systems distributed throughout the Library and Upgraded Controls" from Architect John Tanzi's Evaluation and Recommendations document dated January 20, 2020.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Gianna Gelci-Steen made a motion to accept the 2020 Spring/Summer/Fall Campanelli Landscaping proposal in the amount of \$3,500.00.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Barbara Brochstein made a motion to ratify the following actions made by unanimous telephone vote of the Trustees between meetings:

- On March 15th, 2020 - Motion to close the Library building until March 22nd in order to ensure staff and patron safety in light of the spreading Covid-19 epidemic. Decision to be re-evaluated weekly. Employees will be paid as provided for in the collective bargaining agreement during this emergency closure. The Library reserves the right to call one or more employees as needed to perform necessary tasks.
- On March 22, 2020 – Motion to close the Library building until further notice based on the COVID-19 outbreak and the health issues and social distancing requirements associated with it; and to help ensure the safety of the staff and the public. The closure is consistent with the recommendations of the New York Library Association and other state, local, and health officials. Employees will be paid as provided for in the collective bargaining agreement during this emergency closure. The Library reserves the right to call one or more employees as needed to perform necessary tasks.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Gianna Gelci-Steen made a motion to authorize printing of the revised Legal Notices for the Library Election in English and Spanish pending investigation of whether election will be allowed to proceed.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to accept the proposal from DG Furniture Repair in the amount of \$1,500 to reupholster 6 chairs.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to enter into Executive Session to discuss the employment history of a particular person at 11:35 am.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Barbara Brochstein made a motion to leave Executive Session at 12:05 p.m.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Kurt Faraczek made a motion to adjourn the meeting at 12:06 p.m.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

The meeting adjourned at 12:06 p.m.

The next Board Meeting is scheduled for April 20, 2020. Time to be determined.

Respectfully submitted,

Margaret Kowalski
Secretary Pro-Tempore