

Wantagh Public Library  
Board of Trustees Business Meeting Minutes  
July 15, 2019

The Regular Meeting of the Board of Trustees of the Wantagh Public Library was held on Tuesday July 15, 2019. Trustees Margaret Kowalski, Laura Dupkin Memisha, Barbara Brochstein, Gianna Gelci-Steen and Kurt Faraczek were present.

Also present was Library Director Joan Morris and Board Treasurer Kyle Zaharatos.

Margaret Kowalski called the meeting to order at 7:06 P.M.

The Board proceeded with the agenda. Barbara Brochstein made a motion to approve the minutes of June 17, 2019. Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Laura Dupkin Memisha made a motion to approve the following Warrants:

- Payroll Warrant #1 dated 7/3/2019 in the amount of \$34,312.95
- Payroll Warrant #56 dated 6/20/2019 in the amount of \$40,745.51
- Expense Warrant #55 dated 6/17/ 2019 in the amount of \$35,738.02
- Expense Warrant #2 dated 7/3/ 2019 in the amount of \$11,515.42
- Expense Warrant #3 dated 7/11/2019 in the amount of \$78,346.17
- Expense Warrant #4 dated 7/15/2019 in the amount of \$45,799.54

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Barbara Brochstein made a motion for approval of:

- Payroll period #19 for pay period 9/12/2019.
- Payroll period #20 for pay period 9/26/2019.
- Payroll period #21 for pay period 10/10/2019
- Each in an amount not to exceed \$60,000.00.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Board Treasurer Kyle Zaharatos reviewed the June 2019 Treasurer Report with the Board.

Barbara Brochstein made a motion to transfer \$73,300 from salary to nine accounting lines- Audio Books; Periodicals; Treasurer; Special Programs; Fuels and Utilities; Building Service Contracts; Payroll Services; and Computer operations lines.

Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Gianna Gelci-Steen made a motion to accept the following resolution:

WHEREAS the Board of Trustees of the Wantagh Public Library seeks to ensure that Library operations are not interrupted,

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Wantagh Public Library authorizes the payment of any claims that would incur finance or interest charges if not paid prior to the Board of Trustees meeting.

The amount not to exceed \$135,000.00 for July 2019 invoices and not to exceed \$100,000.00 for August 2019 invoices.

BE IT FURTHER RESOLVED that said claims will be approved by the Director and two Board Members prior to payment and that these payments will be reviewed by the Board of Trustees and approved at the next Board Meeting on September 16, 2019

BE IT FURTHER RESOLVED that the July and August claims shall be presented to the Board of Trustees of the Wantagh Public Library in separate warrants at the September Board Meeting for final Board approval.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Gianna Gelci-Steen made a motion to accept the fees for service of Jaspan Schlesinger Legal Services 2019-2020 with no increase to their hourly rate.

Barbara Brochstein seconded the motion and the motion carried unanimously.

Gianna Gelci-Steen made a motion to accept Utica Insurance check for computer damages in the amount of \$3,981.69

The motion was seconded by Barbara Brochstein and the motion carried unanimously.

Renewal of Insurance Package for 2019-2020 was tabled.

Barbara Brochstein made a motion to accept the proposal by Electronix for additional cameras in the amount of \$7,000.

Laura Dupkin Memisha seconded the motion and the motion carried unanimously.

Gianna Gelci Steen made a motion to enter into Executive Session at 8:30 pm. to discuss personnel matters regarding specific Employees.

The motion was seconded by Barbara Brochstein and the motion carried unanimously

Barbara Brochstein made a motion to leave executive session at 9:10 pm.

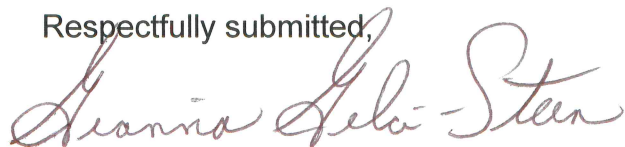
Laura Dupkin Memisha seconded the motion and the motion carried unanimously.

Gianna Gelci -Steen made a motion to adjourn the meeting at 9:38 pm

Barbara Brochstein *seconded* the motion and the motion carried unanimously.

**The next Board of Trustees meeting is September 16, 2019 at 7:00pm**

Respectfully submitted,



Gianna Gelci-Steen  
Board Secretary