Wantagh Public Library
Board of Trustees’ Business Meeting Minutes
January 28, 2019

The regular meeting of the Board of Trustees of the Wantagh Public Library was held on Monday, January 28, 2019. Trustees Margaret Kowalski, Laura Dupkin Memisha, Ralph Spagnolo, Gianna Gelci-Steen and Barbara Brochstein were present. Also present, was Library Director Joan Morris and Board Treasurer Louann Nguyen. Margaret Kowalski called the meeting to order at 7:00 P.M. and led the Board in the Pledge of Allegiance.

The Board proceeded with the agenda. Laura Dupkin Memisha made a motion to approve the December 17, 2018 minutes and Gianna Gelci-Steen seconded, and the motion carried unanimously.

Laura Dupkin Memisha made a motion to approve the following Warrants:

- Payroll Warrant #28 dated 12/20/2018 in the amount of $39,941.22
- Expense Warrant #29 dated 1/2/2019 in the amount of $8,174.37
- Payroll Warrant #30 dated 1/3/2019 in the amount of $34,968.90
- Expense Warrant #31 dated 1/16/2019 in the amount of $77,227.65
- Payroll Warrant #32 dated 1/17/2019 in the amount of $39,106.53

Gianna Gelci-Steen seconded and the motion carried unanimously.

Laura Dupkin Memisha made a motion for approval of:

- Payroll Period #06 for pay date 03/14/2019
- Payroll Period #07 for pay date 03/28/2019
- Payroll Period #08 for pay date 04/11/2019
- Each in the amount not to exceed $60,000.00

Gianna Gelci-Steen seconded and the motion carried unanimously.

Board Treasurer Louann Nguyen reviewed the December Treasurer Report with the Board.

President Margaret Kowalski dispensed with the regular agenda to allow John Whittemore of Gryphon Technologies to explain his proposal to the Board.

Laura Dupkin Memisha made a motion to set the Budget meeting date for 2/12/2019. Gianna Gelci-Steen seconded and the motion carried unanimously.
Laura Dupkin Memisha made a motion to purchase a telescope for the Children’s Department in an amount not to exceed $400.00. Gianna Gelci-Steen seconded and the motion carried unanimously.

Laura Dupkin Memisha made a motion to purchase a 3-D printer in an amount not to exceed $400.00 with the model to be determined by John Whittemore. Gianna Gelci-Steen seconded and the motion carried unanimously.

Gianna Gelci-Steen made a motion to adopt the following resolution, RESOLVED, that the Wantagh Public Library Board of Trustees accepts the attached Notice of Special Meeting, which is to be published four times within the seven weeks preceding the 2019 Budget Vote and Election, and authorizes the District Clerk or her Designee to publish same. Ralph Spagnolo seconded and the motion carried unanimously.

Gianna Gelci-Steen made a motion to adopt a resolution to create a procedure to contract with a private investigator (either individual or firm) when such services are sufficiently urgent and in the Library’s best interests. The procedure is set forth in the Library Policy Manual. Barbara Brochstein seconded and the motion carried unanimously.

Gianna Gelci-Steen made a motion to accept the proposal from Gryphon Technologies for IT upgrades in the amount of $23,806.50. Barbara Brochstein seconded and the motion carried unanimously.

Barbara Brochstein made a motion to approve the service contract from MacKenzie Automatic Doors in the amount of $2,695.00. Ralph Spagnolo seconded and the motion carried unanimously.

Laura Dupkin Memisha made a motion to enter into Executive Session to discuss personnel matters at 8:30 p.m. Gianna Gelci-Steen seconded and the motion carried unanimously.

Laura Dupkin Memisha made a motion to leave Executive Session at 8:45 p.m. Gianna Gelci-Steen seconded and the motion carried unanimously.
Barbara Brochstein made a motion to adjourn the meeting. Gianna Gelci-Steen seconded and the motion carried unanimously.

The meeting ended at 9:35 p.m.

The Date of the Next Board of Trustees Meeting is February 25, 2019

Respectfully Submitted,
Barbara Brochstein

Board Secretary