

Wantagh Public Library
Board of Trustees Business Meeting Minutes
November 20, 2017

The Regular Meeting of the Board of Trustees of the Wantagh Public Library was held on Monday, November 16, 2017. Trustees Margaret Kowalski, Laura Dupkin Memisha, Gianna Gelci-Steen, Barbara Brochstein and Ralph Spagnolo were present.

Also present was Library Director Margaret Marino, Board Treasurer Louann Nguyen and James Tamborrino from Nawrocki Smith.

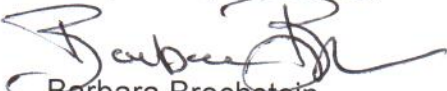
Board President Margaret Kowalski called the meeting to order at 7 p.m.
The Pledge of Allegiance was recited.

- Trustee Gianna Gelci-Steen made a motion to approve the Board of Trustees Minutes from the meeting held on October 16, 2017 and the Special Meeting held on October 24, 2017. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Gianna Gelci-Steen made a motion to approve the following warrants: Payroll Warrants #19 dated 10/26/2017 in the amount of \$42,974.85, #21 dated 11/9/2017 in the amount of \$38,916.01 and Expense Warrant #18 dated 10/19/2017 in the amount of \$33,894.72 #20 dated 11/8/2017 in the amount of \$6,866.60, and #22 dated 11/15/2017 in the amount of \$289,172.81. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Gianna Gelci-Steen made a motion to approve the following payroll periods: # 26 dated 12/21/2017, #1 dated 01/04/2018 and #2 dated 1/18/2018 each in an amount not to exceed \$60,000.00. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to accept the following checks: two checks for the roof replacement from the New York State Construction Grant awarded the Library– the first for \$106,756.00 and the closeout check for \$11,862.00, insurance savings for the Directors and Officers insurance of \$3,201.31, A check from Better World Books for \$63.23 and a refund from the NY State Insurance Fund of \$1,694.88. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to approve the following resolution: BE IT RESOLVED, that the Board of Trustees of the Wantagh Public Library hereby authorizes the transfer of \$118,618.00 received from the NYS Construction Grant program for the roof replacement from the Wantagh Public Library's General Fund to the Capital Improvement Fund by check. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to opt out of the New York State Paid Family Medical Leave Act. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to opt out of the New York State program which is setting up Community Assistance Centers in the event of a storm or other disaster. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

- Trustee Ralph Spagnolo made a motion to accept the 2017-2018 snow removal contract from *In the Green Landscaping*. Director Maggie Marino was given permission to sign the contract. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Gianna Gelci-Steen made a motion to pass the following resolution to pay the deposit of \$1,170.00 for the April 12, 2017 bus trip before the next Board Meeting:
BE IT RESOLVED that the Board of Trustees of the Wantagh Public Library seeks to ensure that Library operations are not interrupted, and
NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Wantagh Public Library authorizes the payment of \$1,170.00 to Great Performances Restaurant for the April bus trip to the Brooklyn Botanical Gardens
BE IT FURTHER RESOLVED that said claim will be approved by the Director and two Board Members prior to payment and that this payment will be reviewed by the Board of Trustees and approved at the next Board Meeting on December 18, 2017.
Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to transfer \$90,000.00 from the general savings account to the Capital Improvement account and to transfer \$24,420.00 from the General Savings account to the Post Retirement Benefits Fund. Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to accept the resignation of Kelly Baroletti effective December 2, 2017. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to accept the retirement of Maggie Marino effective April 30, 2018. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Gianna Gelci Steen made a motion to adjourn to Executive Session at 8:35 p.m. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustees Gianna Gelci-Steen made a motion to leave Executive Session at 9:20 p.m. Trustee Laura Dupkin Memisha seconded the motion and the motion carried unanimously.
The open meeting continued.
- Trustee Gianna Gelci-Steen made a motion to approve the appointment of Jhovany Rodriguez to the position of Cleaner part time at an hourly rate of \$19.00 effective 11/27/2017. The motion carried with the vote as follows: four yes votes, Trustee Laura Dupkin Memisha abstained.
- Trustee Gianna Gelci-Steen made a motion to approve the appointment of Maria Jaramillo to the position of Clerk/Typist part time at an hourly rate of \$16.50 per hour effective 11/22/2017. The motion carried with the vote as follows: four yes votes, Trustee Laura Dupkin Memisha abstained.
- Trustee Gianna Gelci-Steen made a motion to approve the appointment of Concetta Barberio to the position of Senior Library Clerk, full time at the annual rate of \$35,419.94. The motion carried with the vote as follows: four yes, Trustee Laura Dupkin Memisha abstained.

- Trustee Barbara Brochstein made a motion to approve to appoint a hearing officer pursuant to Civil Service Law Section 75, in accordance with the attached resolution and confidential attachment "A". Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Barbara Brochstein made a motion to adjourn the meeting at 9:40 p.m. Trustee Laura Dupkin Memisha seconded the motion and the motion carried unanimously. The meeting ended at 9:40 p.m.

Respectfully submitted,



Barbara Brochstein
Board Secretary