

Wantagh Public Library  
Board of Trustees Business Meeting Minutes  
May 21, 2018

The Regular Meeting of the Board of Trustees of the Wantagh Public Library was held on Monday, May 21, 2018 Trustees Margaret Kowalski, Laura Dupkin Memisha, Barbara Brochstein and Gianna Gelci-Steen were present.

Also present was Library Director Joan Morris and Board Treasurer Lou Ann Nguyen. Absent with prior notice was Ralph Spagnolo.

Trustee Margaret Kowalski called the meeting to order at 7:00 P.M. and led the Board in the Pledge of Allegiance.

### **GENERAL BUSINESS**

The Board proceeded with the agenda. Trustee Laura Dupkin Memisha made a motion to approve the minutes of the April 23, 2018 special meeting. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously. The minutes of April 16 will be approved at the June 19<sup>th</sup> meeting.

Trustee Laura Dupkin Memisha made a motion to approve the following Warrants:

- Payroll Warrant #48 dated April 26, 2018 in the amount of \$43,027.89.
- Payroll Warrant #50 dated May 10, 2018 in the amount of \$33,429.18.
- Expense Warrant #49 dated May 4, 2018 in the amount of \$7,915.04.
- Expense Warrant #51 dated May 16, 2018 in the amount of \$68,415.03
- Expense Warrant #52 dated May 17, 2018 in the amount of \$33,446.57.
- Capital Improvement Warrants # 3 dated May 3, 2018 in the amount of \$450.00.
- Capital Improvement Warrants # 4 dated May 16, 2018 in the amount of \$400.00.
- Capital Improvement Warrants #5 dated May 21, 2018 in the amount of \$121,448.00.

Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Trustee Laura Dupkin Memisha made a motion for approval of:

- Payroll period #13 for pay period 6/21/2018.
- Payroll period #14 for pay period 7/5/2018.
- Each in an amount not to exceed \$60,000.00.

Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

Accountant's Report from Board/Treasurer

- a) First National Bank of Long Island Statements
- b) Treasurer's Report
- c) Building's Expense Report

Trustee Laura Dupkin Memisha made a motion to adjust the following budget lines:

- Transfer \$5,000 from Adult Books to Professional Services.
- Transfer \$5,000 from Adult Books to Computer Operations.
- Transfer \$10,000 from Adult Books to Building Services Contracts.

Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.

### New Business

- Trustee Laura Dupkin Memisha made a motion to accept the dividend check from Utica Insurance in the amount of 2,157.60.
- Trustee Laura Dupkin Memisha made a motion for the Board Meeting dates and budget vote for 2019 would be tabled for a future date. Gianna Gelci-Steen seconded the motion.
- Trustee Laura Dupkin Memisha made a motion for room request approval. Trustee Gianna Gelci Steen seconded the motion.

Discussion about library accepting library donations from public. The Board agreed that we would not accept donations at this time. Information would be posted at service desk to inform patrons. Trustee Laura Dupkin Memisha made a motion Barbara Brochstein seconded the motion.

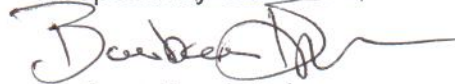
- Trustee Laura Dupkin Memisha made a motion to enter into Executive Session at 8:05 p.m. to discuss a personnel issue.
- Trustee Gianna Gelci-Steen made a motion to leave Executive Session at 9:00 p.m. Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.

Date of the next Board of Trustees' Meeting is June 19, 2018 at 7:00 P.M.

Trustee Laura Dupkin Memisha made a motion to adjourn the meeting at 9:05 p.m.

Trustee Barbara Brochstein seconded the motion and the motion carried unanimously. The meeting ended at 9:05 p.m.

Respectfully submitted,



Barbara Brochstein  
Board Secretary