

Wantagh Public Library
Board of Trustees Business Meeting Minutes
May 15, 2017

The meeting of the Board of Trustees of the Wantagh Public Library was held on May 15, 2017. Trustees Margaret Kowalski, Ralph Spagnolo and Barbara Brochstein. Also present was Library Director Margaret Marino, Board Treasurer Louann Nguyen from Nawrocki Smith. Absent with prior notice were Trustees Laura Dupkin Memisha Gianna Gelci-Steen

Board President Margaret Kowalski called the meeting to order at 7:05 p.m.
The Pledge of Allegiance was recited.

- Trustee Ralph Spagnolo made a motion to approve the minutes of the Board of Trustees Meeting held on April 17, 2017. Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.
- Trustee Ralph Spagnolo made a motion to approve the following warrants: Payroll Warrants #52 dated 4/27/2017 in the amount of \$43,612.27 and #55 dated 5/11/2017 in the amount of \$40,174.87 and Expense Warrant #53 dated 5/3/2017 in the amount of \$4,863.02, #54 dated 5/10/2017 in the amount of \$48,779.52 and #56 dated 5/15/2017 in the amount of \$30,245.97. Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.
- Trustee Ralph Spagnolo made a motion to approve the following pay periods:
- Payroll Period #11 dated 5/25/2017, #12 dated 6/8/2017 and #13 dated 6/22/2017 each in an amount not to exceed \$60,000.00. Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.
- Trustee Barbara Brochstein made a motion to accept the insurance dividend of \$1,420.06 and the donation from the Friends of the Wantagh Public Library of \$500.00. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Ralph Spagnolo made a motion to accept and sign the letter of engagement from Baldessari and Coster for the purpose of conducting the independent, annual audit of the Library's finances. Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.
- Trustee Barbara Brochstein made a motion to pass the following resolution:
 - WHEREAS, on April 19, 2016, the Wantagh Public Library conducted its annual budget vote and trustee election;
 - WHEREAS, the District Clerk is currently in possession of all cast ballots resulting from such election;
 - WHEREAS, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of the election; and
 - NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Wantagh Public Library orders the destruction of all cast ballots resulting from the April 19, 2016 election."
 - WHEREAS, on April 19, 2016, the Wantagh Public Library conducted its annual budget vote and trustee election;

WHEREAS, the District Clerk is currently in possession of the unused, defective, and void ballots resulting from such election;

WHEREAS, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the annual budget vote and election has elapsed; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Wantagh Public Library orders the destruction of all unused, defective, and void ballots resulting from the April 19, 2016 election."

Trustee Ralph Spagnolo seconded the motion to pass the resolution and the resolution carried unanimously.

- Trustee Barbara Brochstein made a motion to increase the payroll software available from Accudata to streamline payroll at a cost of \$1.50 per employee per payroll. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Barbara Brochstein made a motion to accept the service agreement from USI Consulting Services for use in adhering to GASB 45/75 requirements at a cost not to exceed \$2,700.00. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Ralph Spagnolo made a motion to accept the offer from Garland for the roof. Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.
- The Board tabled the personnel issue until next month.
- Trustee Ralph Spagnolo made a motion to adjourn the meeting. Trustee Barbara Brochstein seconded the motion and the motion carried unanimously.
The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Margaret Marino

Margaret Marino
Secretary pro tempore