

Wantagh Public Library
Board of Trustees Business Meeting Minutes
January 22, 2018

The Regular Meeting of the Board of Trustees of the Wantagh Public Library was held on Monday, January 22, 2018. Trustees Margaret Kowalski, Laura Dupkin Memisha, Gianna Gelci-Steen and Ralph Spagnolo were present. Absent with prior knowledge was Barbara Brochstein.

Also present was Library Director Margaret Marino, Board Treasurer Louann Nguyen and Kyle Zaharatos.

Board President Margaret Kowalski called the meeting to order at 7 p.m. The Pledge of Allegiance was recited.

- Trustee Gianna Gelci-Steen made a motion to approve the Board of Trustees Minutes from the meeting held on December 18, 2017. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Ralph Spagnolo made a motion to approve the following warrants: Payroll Warrants #28 dated 12/21/2017 in the amount of \$51,505.61, #29 dated 1/4/2018 in the amount of \$33,069.45 and #32 dated 1/18/2018 in the amount of \$38,635.43 and Expense Warrant #30 dated 1/4/2018 in the amount of \$5,545.66 and #31 dated 1/16/2018 in the amount of \$87,666.54. Trustee Laura Dupkin Memisha seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to approve the following payroll periods: Payroll Period # 5 dated 3/1/2018 and #6 dated 3/15/2018 each in an amount not to exceed \$60,000.00. Trustee Ralph Spagnolo seconded the motion and the motion passed unanimously.
- Trustee Laura Dupkin Memisha made a motion to move \$25,000.00 from the General Fund Savings to the Capital Improvement account; \$2,500.00 from the General Fund Savings account to the Other Post-Employment Benefits fund and \$2,500.00 from the general Fund Savings account to the Compensated Absences fund. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to accept the LLSA 2017 check in the amount of \$520.00. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to pass the attached resolution to change the bank signatories. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to approve the implementation of the Print on Demand feature for the museum passes with the requirement to update the Museum Pass Policy for the Board's approval at the next Board of Trustees' Meeting and to approve the purchase of additional museum passes for to The Frick Collection, Garvies Point, CMEE, Whaling Museum, Long Island Maritime Museum and the Long Island Museum. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.

- Trustee Gianna Gelci-Steen made a motion to table the request to allow the current Director's spouse to pay entire cost of medical coverage should she pre-decease him. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to approve the appointment of Margaret Tesoriero to the position of Full Time Clerk/typist at the annual salary of \$32,300.00 per year effective January 19, 2018. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to go into Executive Session to discuss two particular staff members' employment history and/or medical history at 8:35 p.m.
Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to leave Executive Session at 9:55 p.m. Trustee Ralph Spagnolo seconded the motion and the motion carried unanimously.
- Trustee Ralph Spagnolo made a motion to terminate the employment of Annemarie Valentino effective February 23, 2018. Trustee Gianna Gelci-Steen seconded the motion and the motion carried unanimously.
- Trustee Laura Dupkin Memisha made a motion to adjourn the meeting at 10:00 p.m.

The meeting adjourned at 10:00 p.m.