

Minutes of the Reorganization of the Board of Trustees
Wantagh Public Library
July 8, 2021

The annual reorganization meeting of the Board of Trustees of the Wantagh Public Library was held on July 14, 2020. Trustees Margaret Kowalski, Laura Dupkin Memisha, Barbara Brochstein, and Gianna Gelci-Steen were present. Kurt Faraczek attended this meeting by telephone.

President Margaret Kowalski called the meeting to order at 3:30 p.m. and led the Board in the Pledge of Allegiance.

Administer Oath of Office to Trustee-elect Gianna Gelci-Steen

Nomination of Officers for the 2021/2022 Fiscal Year

President	Margaret Kowalski
Vice President	Laura Dupkin Memisha
Financial Secretary	Barbara Brochstein
Secretary	Gianna Gelci-Steen
Trustee at Large	Kurt Faraczek

Barbara Brochstein made a motion to accept the slate of officers as presented for the 2021/2022 fiscal year.

Gianna Gelci-Steen seconded and the motion carried unanimously.

Designation of Banks for the 2021-2022 Fiscal Year

Resolved, that the Board of Trustees designates First National Bank of Long Island as depository of library funds in compliance with the Investment Policy of the Wantagh Public Library.

Gianna Gelci-Steen made a motion to accept.

Barbara Brochstein seconded and the motion carried unanimously.

Designation of Bank Signatures for Check Signing

Resolved, that the Board of Trustees appoints the Treasurer, Treasurer's Designee, President, Vice-President and Financial Secretary as authorized signatories and further resolved that the Board of Trustees requires **two (2) signatures**, that of the Treasurer or Treasurer's Designee and the Financial Secretary (in the absence of the Treasurer or Treasurer's Designee or the Financial Secretary, the President or in his/her absence the Vice-President), to sign warrants and expense checks.

The Treasurer will sign paychecks electronically. Only **one (1) signature** is required for paychecks. The Treasurer is authorized to make transfers electronically, providing the Board of Trustees with a printout in the bank statements at each monthly Board meeting.

Gianna Gelci-Steen made a motion to accept.

Barbara Brochstein seconded and the motion carried unanimously.

Determination of Dates for Monthly Board Meetings 2021

Resolved, that the Board of Trustees will hold its regular monthly meeting on the third (3rd) Monday of each month, with the exception of January and February meetings which will be held on the fourth (4th) Monday of those months, unless otherwise announced and posted as to changes of day and time.

Gianna Gelci-Steen made a motion to accept.

Barbara Brochstein seconded and the motion carried unanimously.

Appointment of Computer Consulting Firm.

Resolved, that the Board of Trustees appoints the firm of Gryphon Technologies as the Computer Consulting firm for fiscal year 2021-2022.

Gianna Gelci-Steen made a motion to accept.

Barbara Brochstein seconded and the motion was carried unanimously.

Determination of the dates of the Annual Library Budget Hearing and Library Budget Vote for the 2021-2022 Fiscal Year.

The dates of April 11, 2022 at 7:00pm for the budget hearing and the date of April 26, 2022 between hours of 1:00pm and 9:00pm for the library budget vote.

Gianna Gelci-Steen made a motion to accept.

Barbara Brochstein seconded and the motion carried unanimously.

Designation of Newspapers for the Publication of Legal Notices.

Resolved, that the Board of Trustees designate the Wantagh Citizen Herald for the publication of all legal notices of the Library.

Gianna Gelci-Steen made a motion to accept.

Barbara Brochstein seconded and the motion carried unanimously.

Appointment of Library Attorney

Resolved, that the Board of Trustees appoints the law firm of Jaspan Schlesinger LLP as the attorneys for the Library for the 2021-2022 fiscal year.

Gianna Gelci-Steen made the motion to accept.

Laura Dupkin Memisha seconded and the motion was carried unanimously.

Appointment of Treasurer and Auditor

Resolved, that the Board of Trustees appoints the firm of Nawrocki Smith as the Treasurer for Wantagh Public Library for the fiscal year 2021-2022. Further resolved, that the Board of Trustees appoints the firm of Baldessari and Coster as independent auditor.

Gianna Gelci-Steen made the motion to accept.

Laura Dupkin Memisha seconded and the motion carried unanimously.

Designation of Person to Open Sealed Bids

Resolved, that the Board of Trustees appoints the Director and/or President to open and read sealed bids. The Board of Trustees further appoints the Board Secretary or the Financial Secretary to record the sealed bids.

Gianna Gelci-Steen made a motion to accept.

Laura Dupkin Memisha seconded and the motion was carried unanimously.

Readopt the Policy Book

Resolved, that the Board of Trustees readopt the Policy Book of the Wantagh Public Library.

Gianna Gelci-Steen made a motion to accept.

Barbara Brochstein seconded and the motion was carried unanimously.

The reorganization meeting was adjourned at 3:35 p.m.

Respectfully Submitted,

Gianna Gelci-Steen
Secretary, Board of Trustees